

# Climb Crew

## Position Descriptions

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The Melbourne Firefighter Stair Climb is supported by nine different crews, which are:

- Finish-Line/Rehab Crew
- Registration Crew
- Stairwell Crew
- Runner/Floating Position
- BA Transport Crew
- Ushers/Crowd Control Crew
- Start-Line Attendant
- Breathing Apparatus Service Crew
- Photographer
- Live Streaming Camera Operator

The following is further descriptions of each of the roles and the tasks that crew will perform on the day to support the event:



## Position Descriptions

<b>Crew</b>	<b>Finish-Line/Rehab Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	<p>The Finish-line/Rehabilitation Crew are responsible for the welfare of the climbers after they have crossed the finish-line. The crew will assist the climbers over the timing device at the finish point, then remove the climbers' breathing apparatus and remove the climbers' jacket. The climbers will then be directed to the rehab zone where climbers can sit in chairs and rehydrate/refuel after the climb. First aid may need to be provided, however there will be Ambulance Victoria and accredited emergency medical responders on site for major medical emergencies. This area will be located on floor 28 of the Crown Metropol.</p>
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Set-Up the finish-line and rehab zones prior to event starting.</li> <li>• Direct climbers from the stairwell the correct way to cross the finish line.</li> <li>• As climbers cross the line, remove the firefighters helmet and BA mask.</li> <li>• Remove the firefighters BA set and place the set in the BA transport trolley to return to the ground floor.</li> <li>• Remove the firefighters jacket and direct them to chairs in the rehab area.</li> <li>• Hand out bottles of drinking water and snacks (provided) to the climbers in the rehab area.</li> <li>• Monitor the climbers and provide minor first aid or call for assistance from Ambulance Victoria or emergency medical crews for major/serious medical incidents.</li> <li>• Direct climbers to lifts after they have recovered to return to the ground floor.</li> <li>• Pack up the rehab area at the conclusion of the event</li> </ul>

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<b>Crew</b>	<b>Registration Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	The Registration Crew will be manning the registration desk at the Crown Conference Centre on Whiteman Street approximately 200MT from the Metropol (see below map). The registration crew will be responsible for marking off attendance sheets for climbers as they arrive and handing out the race packs to climbers if they haven't collected them on the pre-event day. The registration crew will be the first port of call for most climbers as they arrive and will be able to answer any questions regarding the event (comprehensive briefing will be provided for registration crew prior to the event).
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Set-up of the registration area prior to the event commencing (up to 90 minutes before first climber to allow for plenty of time for climbers to check-in).</li> <li>• Mark off names on role call sheets as climbers check-in.</li> <li>• Hand out race day packs containing climbers bibs and shirt as they check-in.</li> <li>• Provide information to climbers and any climb crew members needing assistance.</li> <li>• Pack up the registration area at the conclusion of the event.</li> </ul>

<b>Crew</b>	<b>Stairwell Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	Stairwell crew are positioned every couple of floors in the stairs of the Crown Metropol. Predominately they are there to provide encouragement to climbers as they go past, however they are also there to respond to and report any medical emergencies to medical staff. Stairwell crew positioned at strategic points will have radios to enable this to happen. From firsthand experience the encouragement from stairwell crew make the climb so much more enjoyable and also a little easier so don't be afraid to cheer loudly.
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Be in position at allocated floor number before the first climber commences.</li> <li>• Encourage climbers as they go past.</li> <li>• Hand out water bottles (provided) to climbers needing one.</li> <li>• Respond to minor medical events within the stairwell.</li> <li>• Respond to and report major medical emergencies to onsite emergency medical responders.</li> <li>• At the conclusion of the event do a quick tidy up of the stairwell, pick-up any general rubbish and dispose of in bins.</li> </ul>



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<b>Crew</b>	<b>Runner/Floating Position</b>
<b>Team Leader</b>	TBA
<b>Description</b>	The Runner/Floating position will be a varied role. You will be doing all the roles listed above to allow for crew breaks and if extra hands are required in one area. This role will be particularly important to allow stairwell crew to exit the stairwell if a break is required. Runners will be given a radio to respond to any requests for breaks or assistance in an area. The position will be largely independent with runners responding directly to any calls for assistance.
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Respond to any requests for assistance via the radio provided.</li> <li>• Performing any of the roles listed above if breaks for allocated crew are required.</li> <li>• Delivering supplies such as water bottles to stairwell crew when required.</li> <li>• Providing extra assistance to any areas that require extra help during the event. This will be important at the conclusion of the event to assist with pack up of finish line and BA service areas.</li> </ul>

<b>Crew</b>	<b>BA Transport Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	The BA transport crew will be responsible for transporting used breathing apparatus from Floor 28 of the Crown Metropol back down to the BA service area in the Crown Metropol Loading Bay. There will be two pairs performing this role to ensure breathing apparatus are quickly and efficiently returned to BA service for a quick turnaround. Transport trolleys and a dedicated goods elevator are provided to perform this role.
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Both teams of two to be in position with transport trolley at floor 28 prior to first climber starting.</li> <li>• As finish-line/rehab crew remove BA from climbers load the used BA's into the transport trolley (trolley holds approximately 15-20 BA sets).</li> <li>• Once trolley is full wheel trolley to the goods elevator and return to the ground floor loading bay and proceed to the BA service area.</li> <li>• Unload used BA sets from the trolley onto tables provided for BA service to reinstate the BA set for the next climber.</li> <li>• Once unloaded return back to floor 28 for the next load.</li> <li>• Assist with pack up of the BA service area when event concludes.</li> </ul>



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<b>Crew</b>	<b>Ushers/Crowd Control Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	Ushers and Crowd Controllers will be responsible for managing queues of climbers waiting to pick up registration packs in the registration area. They will also direct climbers on the correct route to the BA service area (area to attend just prior to the commencement of their climb). May also assist and direct any spectators and family to the supporter's area (location of supporters area to be confirmed). Crowd control crew will be located at various locations between the Crown Metropol and Crown Conference Centre precinct.
<b>Tasks</b>	<ul style="list-style-type: none"> <li>Assist and organise queues of climbers in the registration area. Four lines will be formed according to climbers' surnames. Surnames beginning with A-F, G-L, M-R &amp; S-Z will have separate lines for each to speed up the process. Getting climbers into the right line will assist in quick processing at the registration area.</li> <li>Call out climbers squad numbers in the Crown Conference Centre. A squad will consist of 25 climbers. At the commencement of the event Squad 1 will line up ready to be taken to the BA service area to collect their BA. This will help minimise crowd numbers in the BA service area and make the area run more efficiently. As the event progresses later squad numbers will be called and the process is repeated until the final squad number (squad 25) is called and lead to the BA service area.</li> <li>Lead the squads of climbers along the designated route from the conference centre to the BA service area to start their climb</li> <li>Direct climbers back to conference centre to collect their gear after their climb.</li> <li>Provide information and directions to spectators and family if they require this.</li> </ul>

<b>Crew</b>	<b>Start-Line Attendant</b>
<b>Team Leader</b>	TBA



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<b>Description</b>	The start-line attendant is responsible for starting climbers at predetermined intervals (usually every 20 seconds). This allows climbers some free space to start their climb and prevents overcrowding the stairwell. The start line is located near the front entrance to the lobby of the Metropol just off Haig Street.
<b>Tasks</b>	<ul style="list-style-type: none"><li>• Be in position at the start line prior to the first climber starting.</li><li>• Start the climbers at the set interval as advised.</li><li>• Answer any last minute questions from climbers and provide information to any spectators.</li><li>• Assist with the pack up of the start line at the conclusion of the event.</li></ul>



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<b>Crew</b>	<b>Breathing Apparatus Service Crew</b>
<b>Team Leader</b>	TBA
<b>Description</b>	The BA Service Crew is responsible for the distribution and service of breathing apparatus used by the climbers. They will quickly and efficiently turn around BA sets after they have been used getting them ready for the next climbers. This area will require the most crew members and has positions for crew members with no experience. The location of the BA service area is in the loading bay of the Crown Metropol.
<b>Tasks</b>	<ul style="list-style-type: none"> <li>• Set-Up BA service area prior to commencement of event.</li> <li>• Distributing BA to climbers.</li> <li>• Training for climbers unfamiliar with Draeger BA set (experienced firefighters and Draeger Technicians to assist with this task).</li> <li>• Unloading used BA sets from transport trolleys.</li> <li>• Stripping down used BA sets (removing mask and empty cylinder).</li> <li>• Washing and drying BA masks.</li> <li>• Filling empty BA cylinders (Draeger Technicians).</li> <li>• Redressing BA sets (replacing clean mask and fitting full cylinder).</li> <li>• Loading BA sets back into transport containers at conclusion of the event</li> <li>• Assist with the pack-up of the BA area at the conclusion of the event.</li> </ul>

<b>Crew</b>	<b>Photographer</b>
<b>Description</b>	The photographers are responsible for ensuring photographs of all climbers starting and finishing are captured. There will be four photographers with one posted to both the start and finish lines and two other roving photographers to capture images all around the event such as in the stairwell, at the conference centre and of all the fantastic climb crew in all areas. We will also require a photographer at the presentation ceremony at the Munich Brauhaus after the event concludes.

<b>Crew</b>	<b>Live Stream Camera Operator</b>
<b>Description</b>	Help our IT team and supporters deliver a live stream of the day onto YouTube and Facebook. Our plan is to have various cameras/mobile phones around the event to conduct interviews and footage of our climbers. Great if you have some experience operating a camera to live stream or other live video experience. We will centrally manage the feeds onto the internet using a specialized video platform, but this is a great way to be in the stairwell, finish line and other locations around the event.

